

Tenant Plumbing Issue Documentation Log & Notice Template

Evidence-based safe water & plumbing maintenance | Non-commercial educational printout

INTENDED AUDIENCE: Renters, Tenants, and Tenant Advocates
DOCUMENT STATUS: Printable Draft Edition | Last Reviewed: September 2026
COMPLIANCE NOTE: Non-commercial public health educational publication.

Document Overview & Purpose

A structured record-keeping worksheet and notice template for renters to track plumbing defects, water discoloration, leaks, landlord communication dates, and habitability conditions.

Key Inspection Modules Included:

- Chronological plumbing incident tracking ledger (Date, Issue, Location, Notice Sent)
- Standard written repair request letter template citing implied warranty of habitability
- Photo and video documentation protocol for moisture, leaks, and discolored water
- Key emergency contacts list (Property Management, Local Code Enforcement, Housing Aid)
- Tenant dos and don'ts during unresolved plumbing disputes

Checklist Preview & Inspection Checkpoints:

Physical Evidence & Incident Tracking

- ☐ Capture date-stamped photographs and video of leaking pipes, wet drywall, or backups.
- ☐ Place clean collection container beneath leaks to measure hourly water volume.
- ☐ Record date, time, and severity of each recurring plumbing failure in writing.

Written Communication & Notice

- ☐ Submit maintenance notices via official portal or certified trackable mail.
- ☐ Keep written summaries of all verbal conversations with management personnel.
- ☐ Consult local legal aid or code enforcement if urgent sanitary hazards are ignored.

ACCESSIBILITY & PRINTABLE HTML VERSION NOTICE

An interactive, screen-reader accessible HTML edition with active form controls and instant browser print styling is available online at: <https://motsdouarts.com/servicefind-plumbing/downloads/>

